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Business Tax Account Closure Form

Use this form to notify the Department of Revenue by selecting the appropriate accounts and indicate the date of closure in order to avoid incorrect assessments of tax liability. Check the box **ONLY** if:

- Your business was sold or discontinued,
- You are no longer liable for the tax indicated,
- Your corporation merged into another corporation, or
- Your business structure changed and a new FEIN was issued.

Note: A new Federal Employer Identification Number (FEIN) assigned by the IRS will require a new Colorado Account Number. Please fill out a Colorado Sales Tax and

Withholding Account Application (CR 0100) by visiting Tax.Colorado.gov/forms-in-number-order.

Additional reporting may be required by Colorado Secretary of State's office in order to cease your business operations or change your business structure. More information is available at www.sos.state.co.us/pubs/business/FAQs/dissolve.html regarding these requirements.

Revenue Online allows convenient and secure access to conduct business with the Department of Revenue. If you have a login, you can also close certain accounts online at Colorado.gov/RevenueOnline.

Colorado Account Number (8-Digit Number)		FEIN or SSN/ITIN	Business Name or Last Name, First Name	
Select the account(s) to close and indicate the date of closure	<input type="checkbox"/> Sales Tax	Last Day of Sale (MM/DD/YY)		4-Digit Location (Site) Number and Address to Close
	<input type="checkbox"/> Location (Site) Closure Only			
	<input type="checkbox"/> Retail Delivery			
	<input type="checkbox"/> Withholding Tax	Last Day of Payroll (MM/DD/YY)		The 4-Digit Location (Site) number is listed on your sales tax license directly following the 8 digit Colorado Account Number. Note: The Colorado Account Number is not the same as the Secretary of State filing number.
	<input type="checkbox"/> 1099 Withholding			
	<input type="checkbox"/> Gaming Withholding	Date of Closure (MM/DD/YY)		
<input type="checkbox"/> Oil & Gas Withholding				
<input type="checkbox"/> Excise	Date of Closure (MM/DD/YY)			
<input type="checkbox"/> IFTA				
<input type="checkbox"/> Other	List Other Account	Date of Closure (MM/DD/YY)		
Authorized Signature		Date		

Email to: DOR_taxapplications@state.co.us, or
Mail to: Colorado Department of Revenue, Taxpayer Service Center,
PO Box 17087, Denver, CO 80217-0087



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Colorado Account Number (8-Digit Number)		FEIN or SSN/ITIN		Business Name or Last Name, First Name	
Additional Location (Site) Closures for Sales Tax Account					
4-Digit Location (Site) Number to Close		Last Day of Sale (MM/DD/YY)			
Address		City		State	ZIP
4-Digit Location (Site) Number to Close		Last Day of Sale (MM/DD/YY)			
Address		City		State	ZIP
4-Digit Location (Site) Number to Close		Last Day of Sale (MM/DD/YY)			
Address		City		State	ZIP
4-Digit Location (Site) Number to Close		Last Day of Sale (MM/DD/YY)			
Address		City		State	ZIP
4-Digit Location (Site) Number to Close		Last Day of Sale (MM/DD/YY)			
Address		City		State	ZIP
4-Digit Location (Site) Number to Close		Last Day of Sale (MM/DD/YY)			
Address		City		State	ZIP
4-Digit Location (Site) Number to Close		Last Day of Sale (MM/DD/YY)			
Address		City		State	ZIP
Authorized Signature				Date	

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