



## Colorado Special District Sales Tax Return Supplement Instructions

### General Information

The Baptist Road RTA (BRRTA) sales tax expired but must continue to be collected on periodic lease or credit payments still in effect after June 30, 2016. The BRRTA sales tax rate is 1.0%. If the lease has ended and no tax is due, do not file a return.

The Football District (FD) Sales Tax expired but must continue to be collected on periodic lease or credit payments still in effect after December 31, 2011. The FD sales tax rate is 0.1%. If the lease has ended and no tax is due, do not file a return.

#### Due Date

Returns must be filed online or postmarked on or before the 20th day of the month following the reporting period.

- **Monthly Returns:** due the 20<sup>th</sup> day of the month following the reporting month.
- **Quarterly Returns:**
  - January – March due April 20
  - April – June due July 20
  - July – September due October 20
  - October – December due January 20
- **Annual Returns:** due January 20

#### Multi-Location Filers

A separate DR 0200 must be filed for each site that is collecting the Football District Sales Tax and/or the BRRTA Sales Tax. Verify your sites/locations in Revenue Online under “Additional Services”. [Colorado.gov/RevenueOnline](http://Colorado.gov/RevenueOnline) For additional information, refer to FYI Sales 58.

#### REVENUE ONLINE FILING INFORMATION You Can File Your Return Online!

File this return with your DR 0100 sales tax return through Revenue Online. Filing both returns together will save you time and could reduce filing errors. Use [Colorado.gov/RevenueOnline](http://Colorado.gov/RevenueOnline) to register, file, pay and manage your sales tax account. If you cannot file through Revenue Online, refer to the Paper Filing Instructions and complete this return in its entirety.

### Filing an Amended Return?

If you are filing an amended return, mark the amended return box. A separate amended return must be filed for each period and/or each site. The amended return must show all lines as corrected, not merely the difference(s). The amended return replaces the original in its entirety.

### Paper Filing Instructions

**Line 1. Net Taxable Sales-** Enter the net taxable sales from leases in the applicable column.

**Tax Rate –** Tax rates can be found in the Colorado Sales/Use Tax Rates, DR 1002.

**Line 2. Amount of Sales Tax –** Multiply the amount on line 1 by the tax rate.

**Line 3. Excess Tax Collected –** Enter amount of excess tax collected.

**Line 4. Total –** Add lines 2 and 3.

**Line 5a. Service Fee Rate –** For rates, refer to DR 1002.

**Line 5b. Service Fee (discount) –** Multiply line 4 by line 5a.

**Line 6. Sales Tax Due-** Line 4 minus line 5b.

**Lines 7 and 8. Penalty and Interest –** If this return and remittance is postmarked or electronically made after the due date, a penalty of 10% plus .5% per month (not to exceed 18%) is due.

**Line 9. Total Each Tax –** Add lines 6, 7 and 8.

**Line 10. Total Amount Owed –** Total the amounts in each applicable column. This is the amount due with your return.

If you are filing your DR 0100 sales tax returns by paper, the returns should be mailed together with this return and payment to:

**Colorado Department of Revenue  
Denver, CO 80261-0013**

Retain copies of all returns for your records.

If you need further assistance, please call our Customer Contact Center at 303-238-7378.

#### Learn more about Sales Tax

FREE public tax classes are offered live and online. Please visit the Education page of the Taxation website [Colorado.gov/Tax/Education](http://Colorado.gov/Tax/Education) to view current schedules and to register for a class near you.



## Colorado Special District Sales Tax Return Supplement



Mark here if this is an Amended Return    •   

Acct. Number		Location/Juris Code			
Period (MM/YY-MM/YY)		Due Date (MM/DD/YY)		<b>0560-103</b>	
SSN	FEIN	Phone			
Address		City	State	Zip	
Name				Date (MM/DD/YY)	
Signed under penalty of perjury in the second degree		Signature			
	(1-1)	(1-2)	---	---	
<b>1. Net taxable sales</b> •	.	.	---	---	
<b>Tax Rate</b>	<b>.0100 BRRTA</b>	<b>.0010 Football</b>	---	---	
<b>2. Amount of sales tax</b> (multiply tax rate by line 1)	.	.	---	---	
	(3-1)	(3-2)	---	---	
<b>3. Excess tax collected</b> •	.	.	---	---	
<b>4. Total (add lines 2 &amp; 3)</b>	.	.	---	---	
<b>5. a. Service fee rate</b>	---	---	---	---	
	(5-1)	(5-2)	---	---	
<b>b. Service fee (discount)</b> •	.	.	---	---	
<b>6. Sales Tax Due (line 4 minus line 5b)</b>	.	.	---	---	
	(7-1)	(7-2)	---	---	
<b>7. Penalty</b> •	.	.	---	---	
	(8-1)	(8-2)	---	---	
<b>8. Interest</b> •	.	.	---	---	
<b>9. Total each tax (add lines 6, 7 &amp; 8)</b>	.	.	---	---	
<b>10. Total Amount Owed</b> (Add all columns on line 9. Pay this amount with your return)			<input type="checkbox"/> Paid by EFT <b>(355)</b>		\$ .

The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.