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DR 0593 (06/16/15)  
COLORADO DEPARTMENT OF REVENUE  
Denver CO 80261-0013

## Application For Renewal of Multiple Event Sales Tax License

### General Instructions

If you will be participating in special events during the next two year period, you will need to renew your Multiple Event Sales Tax License using this application.

The fee for a two-year period is \$16.

**Note:** There is no fee for this license to vendors who already have a standard sales tax license. The application must be mailed to the department even if no fee is due.

Anyone who sells at retail in Colorado without obtaining a sales tax license commits a class 3 misdemeanor and may also be subject to civil penalty of \$50 per day to a maximum penalty of \$1,000.

For additional Sales Tax Licensing information, refer to FYI Sales 9.

### Specific Instructions

**Renewal Application License Period** Enter the renewal application license period as (MMYY)-(MMYY). For the 2016-2017 licensing period, enter (0116)-(1217).

**Special Event License Number** Enter your special event license number. Use this account number for all special event references.

**Standard Sales Tax License Number** Enter your sales tax license number (if applicable).

#### Amount Owed

- Enter \$16 if you do not have a standard sales tax license.
- Enter \$0 if you have a standard sales tax license. Be sure to enter your standard sales tax license number on the application.

#### Payment Information

Include the account number on your check to ensure proper credit.

Sign and date the application and mail it with your payment (if any) to:

**Colorado Department of Revenue**  
**Denver, CO 80261-0013**

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------|-----------------------------------|--------------------------------------|
| Last Name or Business Name                                                                                                                                                                                                                                                                                                                                                                          |                              | First Name     |                                   | Middle Initial                       |
| Address                                                                                                                                                                                                                                                                                                                                                                                             |                              |                | Phone Number<br>(     )           |                                      |
| City                                                                                                                                                                                                                                                                                                                                                                                                |                              |                | State                             | Zip                                  |
| Renewal Application License Period (MMYY-MMYY)                                                                                                                                                                                                                                                                                                                                                      | Special Event License Number |                | Standard Sales Tax License Number |                                      |
| <b>Liability Information (Refer to Sales Tax License for Liability Information)</b>                                                                                                                                                                                                                                                                                                                 |                              |                |                                   |                                      |
| County / City / Industry                                                                                                                                                                                                                                                                                                                                                                            | Type                         | Liability Date | Activity                          | Due Date                             |
| Signature of Applicant                                                                                                                                                                                                                                                                                                                                                                              |                              | Title          |                                   | Date                                 |
| The State may convert your check to a one time electronic banking transaction. Your bank account may be deposited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient funds or uncollected funds, the Department Of Revenue may collect the payment amount directly from your bank account electronically. |                              |                |                                   | Amount Owed<br><b>0140-751 (999)</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                     |                              |                |                                   | \$                      .00          |

